

- ~~06/28/2022~~

- 06/29/2023

## **GIFTS - Collections**

St. Clair County Library System may legally receive gifts as authorized by the Public Library Gifts and Donations Act 1921 PA 136 (MCL 397.381 et seq.). Gifts, bequests, trusts, memorials, and donations are appreciated. Every effort to comply with the wishes of a donor will be made but the Library cannot guarantee that any gift will be a part of the collection permanently.

**Monetary gifts** to the collection are welcome and may be designated as memorials. Donors of the funds may suggest subjects or titles to be acquired with their donation, but the Library reserves the right of final decision.

**Gifts of materials** may be added to the Library collection and are subject to the same principles and standards of selection and deselection that are applied to all materials in the Library's collection. Gifts must be unconditional and non-returnable. The Library retains authority as to when, where, and how any gift of materials are displayed or used. All gifts of material must be in usable condition. Because of limitations of space, budget, and staff, the Library reserves the right to accept or discard, at its discretion, any unsolicited material given to the Library. The Library cannot make a determination on the value of material donated but can provide a receipt of items received.

**Non-Book gifts** (such as plants, art, musical instruments, aquariums, office equipment, etc.) may be accepted if the cost of supporting the ongoing maintenance is part of the gift. If maintenance is not part of the original gift, the gift will be accepted only if the funding for the maintenance is within the budget of the St. Clair County Library System. Gifts involving ongoing maintenance costs require the approval of the Library Director prior to acceptance.

The Library will accept gifts of **real estate or other personal property** that either support or could be sold to support the mission of the Library. Such offers will be handled by the Director, who in consultation with the Board of Library Trustees will determine the suitability of the gift and the terms of acceptance compatible with the Library's mission and policies, the donor's intent, and applicable laws.

In general, **gifts of art and decorative objects** will be of local interest to the community, of a professional quality, well-executed, and in good condition. As with all other gifts, art objects will be accepted only with the donor's full agreement that the Library has the right to handle

or dispose of the gift in the best interests of the institution. Because of the Library's limited display and storage areas and focus on its primary mission as a library and not a museum, potential donors of art and decorative objects are requested to discuss any possible gifts with the Director and Board of Library Trustees. No gifts posing a danger or threat to patrons will be accepted (e.g., metal sculpture with sharp, moving parts)

No gifts are accepted with restrictions.

Libraries used extensively by their patrons sustain losses through theft, mutilation, and ordinary wear. Resources with obsolete and/or misleading information may be discarded with time. The Library, therefore, cannot guarantee that any gift will be part of the collection or furnishings permanently. Excess articles may be first offered to other SCCLS branches and then given to the Friends or discarded. All gifts may be utilized, sold, or disposed of in the best interest of the St. Clair County Library System.

